

Mill City Dart League Corp.

P.O. Box 8642

Lowell, MA 01853

August 2023



I. Definition of Organization

- A. The name of this organization shall be Mill City Dart League Corp., a volunteer non-profit organization.
- B. A corporation consists of a group of adults banded together to play darts in an organized league. It is the first level of administration, charged with the responsibility of raising funds, selecting and providing equipment, and the general overall operation of the league.

II. Objectives

- A. The specific objectives of the program are to familiarize all participants with the fundamentals of playing darts and to provide the opportunity to play the game in a supervised, organized, and safety-oriented manner.

III. Membership

A. Qualifications of Membership

- 1. Participation in Mill City Dart League, Corp. shall be limited to adults who have direct unselfish interest in playing darts.
- 2. Participation in this organization shall be open to all regardless of race, creed, color, sex, sexual orientation, handicap, or national origin.
- 3. Members consist of members of the League Executive board and Directors, volunteers or hired workers, who provide regular service to the league and/or have repetitive access to or contact with players.
- 4. Members and participants shall be required to abide by and comply with League Rules and Guidelines as may be adopted by the League Executive Board and Directors with approval from the League Executives.

B. Privileges of Membership

Members shall be privileged, when approved by the League Executives and Directors, to serve on committees in any capacity and to otherwise participate in programs of this organization except when such participation may be limited or prohibited by these by-laws.

C. Denial of Right, Title or Interest in Properties

Participation in this organization shall not vest in or give to any individual member whatsoever in any asset or property of this organization whether real or personal and such property shall vest solely and entirely in this organization.

IV. Adult Behavior

- A. In addition to the requirements of membership and any League Rules and Guidelines, the following adult behavior requirements shall apply to all events, practices or competitions:

1. Any adult who:
 - a. Verbally abuses
 - b. Attempts to intimidate
 - c. Carrying of any unauthorized or illegal weapons of any sort
 - d. Is flagrantly rude
 - e. Uses obscene or profane language deemed offensive by others
 - f. Cannot control their actions

may be asked to leave the event immediately. The participant/member may receive written warning regarding their behavior.
2. Any adult that commits a second similar offense may be banned from Mill City Dart League events for the remainder of that season.
3. Any participant/member who physically assaults another participant/member may be removed from Mill City Dart League for one year from the date of the offense. After one year, the participant/member may apply for re-instatement – Pending League Executive Approval. If the participant/member commits a future offense, they may be permanently banned from Mill City Dart League.

The term physical assault includes but is not limited to hitting, slapping, pushing, spitting, kicking or striking in any way with any part of the body or any physical implement.

V. League Executives and Player Directors at Large

- A. Government
 1. The government of this organization shall be vested in a panel of League Executives (“Execs”) which includes Player Directors-at-large (“Directors”) consisting of current league players.
 2. This group is responsible for the establishment and enforcement of all policy and objectives of Mill City Dart League, Corp.
- B. Membership of the League Executive Board & Player Directors at Large
 1. The League Executives shall consist of (up to) the following: five (5) officers, six (6) support members. All shall have full voting ability with exception of the two (2) Regional Directors and two (2) Statisticians who shall have limited, non-financial voting ability.
 - a. President
 - b. (4) Vice President
 - c. Treasurer/Financial Director
 - d. Clerk/Administrator
 - e. (2) Regional Directors
 - f. (1) Awards Director

2. Player Directors at Large will consist of up to (18) members with limited, non-financial voting ability:
 - a. This group should be a representation for each division/region of dart playing if possible.
 - b. Directors have voting rights on all topics other than financial decisions.
3. Honorary non-voting Board membership may be granted to individual or organization by majority vote of the Execs.
4. No individual can hold more than one position as an Executive on a permanent basis.
5. Each individual will be expected to sign a non-disclosure/non-compete agreement.

C. Term of Office

1. The term of office of the President, Vice President, Treasurer and Clerk shall be two years. The League Executives shall vote for these positions at the May Meeting. Nominee names must be submitted at the April meeting.
2. The election of Officers shall be staggered. Election or reelection of the President and Clerk shall be in odd number years, and the Vice President and Treasurer shall be in even number years.
3. The term of office for membership on the League Executive Board will have no limit to the number of years served so long as the relationship is mutually beneficial, and they are a dart player within the league for at least four (4) of the six (6) dart seasons. The Board shall vote for these positions at the April meeting. Nominee names must be submitted at the March meeting, unless removed from office by any one of the provisions outlined in Section V subsection E., of these by-laws.
4. The term of office for membership for Directors will be two (2) years (6 seasons) with the provision that the member is also a dart player within the league for at least four (4) of the six (6) dart seasons. The Board shall vote for these positions at the April meeting of each odd numbered year. Nominee names must be submitted at the April meeting, unless removed from office by any one of the provisions outlined in Section V subsection E., of these by-laws.

D. Method of Filling Vacancies on the League Executive or Player Directors at Large

1. In the event of a vacancy or vacancies as League Executive by reason of resignation, removal, or death, the members of the executives and board of directors shall be empowered to fill said vacancy or vacancies for the remainder of the term by selection of member or members in good standing with a two thirds (66%) majority vote. Nominations are to be made by the remaining League Executives and Board of Directors (with at least 6 months tenure) – Letters of Intent of Interest from players will not be solicited.
2. In the event of a vacancy or vacancies with the Directors, by reason of resignation, removal, death or change in authorized number of Directors, the remaining

members of the Board shall be empowered to fill said vacancy or vacancies by a simple majority vote of the present members.

3. When a vacancy exists with the Directors, all parties interested in the open position(s) shall submit a letter of intent to any current member the League Executives. After receiving the letter, interviews will be held at the first meeting following receipt of the letter of intent. If the position will only become vacant following the expiration of a current member's term of service, this vote shall take place at the April Board meeting.

E. Removal from Office

1. By written resignation submitted to any current League Executive or Director. In the event of resignation as an Officer but not as a Director, resignation will be submitted to any of the remaining Board members.
2. League Executives removal for reasons not conducive to the objectives of the organization. Removal shall require the unanimous affirmative vote of the members of the current League Executive Board (voting).
3. League Executives may be removed from office for absences in excess of 2 absences from any Board meetings (Executive & regular BOD) within one (1) calendar year with discussion of League Executives.
4. Director removal for reasons not conducive to the objectives of the organization. Removal shall require the affirmative vote of not less than two-thirds (2/3) majority of the members of the current League Executives.
5. A Director may be removed from office for absences in excess of 2 consecutive absences from Board meetings, whether regular or special, provided however, that any director shall not be regarded as absent from any meeting if before said meeting is held, shall have been excused by the Board.

F. Quorum Requirements

At any regular or special meeting, there must be fifty percent (50%) of the members of the League Executive and Board there to constitute a quorum for transaction of official business of the organization, with exception of financial matters. There should be no less than three (3) for the League Executives when voting on financial matters.

H. Authority to Act

1. Every act or decision, done or made by a majority of the League Executives and Directors present at a meeting duly held at which a quorum, as defined herein, is present, shall be regarded as an act or decision of the League Executives and Directors, and shall be binding by the organization as whole, unless such act or decision shall be specifically prohibited by these By-Laws or shall be in violation of procedures and/or conditions set forth therein.
2. No Director may commit any funds of this organization. No Exec may commit any funds of this organization over \$100.00 without approval of the Treasurer so as not to commit funds that may not be available. All expenditures over \$1000.00 must

be approved upon unanimously by the Execs (voting). Any amount under \$1000.00 must be approved upon by a majority vote. The President and Treasurer shall be notified within three days of all expenditures of \$100.00 or less.

VI. League Executive Officers

A. Definition of officers

The officers of this organization shall be chosen from among members of the League Executives serving in the capacities to which each shall have been voted by the League Executives.

B. Duties of the League Executives

1. PRESIDENT:

The president shall be the chief executive officer of the organization, and shall be subject to the control of the League Executive Board, have the general supervision, direction, and control of the business and affairs of the organization. He/she shall preside at all meetings of the organization. He/she shall have general powers and duties of management usually vested in the Office of President, such as:

- a. Enhance the public relation image of Mill City Dart League.
- b. Assist as necessary other Board members in accomplishing those tasks which fall within their respective areas of responsibilities.
- c. Serve as advisor and unofficial members of all committees formed by the League Executives, except where such powers and duties are specifically vested in another office, herein; and he/she shall have such powers and duties as may be prescribed by the League Executives and/or these By-Laws.

2. VICE PRESIDENT

The Vice President shall, upon the unavailability of the President, perform all duties of the President and, when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall have such other duties as may be prescribed by the Officers and/or these By-Laws not consistent with these By-Laws.

3. TREASURER/FINANCIAL DIRECTOR

- a. Shall keep maintain, or cause to be kept and maintained, correct amounts of the properties and business transactions of the organization, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital and income of any sort and kind derived by the organization from any of its activities. Upon demand, the Treasurer/Financial Director, by appointment, shall permit the inspection of any or all of the books of accounts within five (5) days of such demand.
- b. Shall promptly deposit all monies and other valuables in the name of and to the credit of the organization with such depositories as shall be designated by the League Executives, and shall render to the League Executives an

account of all his/her transactions as Treasurer/Financial Director, and of the financial conditions of the organization.

- c. Shall monitor all fundraising activities and be responsible for securing funds for the organization. He/she shall supervise the organization and collection of donations and shall oversee all fund raising activities of the organization including paid advertising.

4. CLERK/SECRETARY

- a. Shall keep or cause to be kept a book of minutes of all meetings of the organization with the time and place of holdings, whether regular or special, the names of those present and the proceeding thereof and to include all motions and votes; and sent to all members via email and posted to appropriate Social media group(s) after monthly meeting.
- b. Shall have the By-Laws of this organization and shall have said By-Laws at all meetings where organization business is being transacted.
- c. Shall give or cause to be given notice of all meetings of the League Executive & Directors and all other meetings provided for under these By-laws.
- d. Accomplish those administrative assignments assigned to him/her by the President.
- e. Prepare or cause to be prepared all correspondence of general nature.
- f. Prepare and maintain the monthly action plan.

5. AWARDS DIRECTOR

- a. Compile each seasons awards for all regions
- b. Send completed awards excel sheets to awards vendor
- c. Arrange pick up date and time
- d. Deliver awards for Awards night each season

6. REGIONAL DIRECTOR

- a. The Regional Director shall serve as a direct representative between the League Executive Board of Directors and all Mill City dart teams.
- b. The Regional Director will report directly to the League Executive Board of Directors.
- c. Assist and help organize the board members assigned to the Captain's meetings, qualifiers, awards nights, and fundraising.
- d. Complete all other tasks as assigned by the League Executive Board of Directors.

C. Duties of the Player Directors at Large (“Directors”)

- 1. The Directors will be a working group of players that will assist the League Executives with events, fund raising, and other requirements set by the League Executives.

- a. Should be a person committed to attend meetings, events, and assignments, and be willing to assist at all league events and meetings, be organized and willing to hold specialized committee meetings (when necessary).
- b. Have a valued interest in the success and goals of the league, confidently and accurately assist players and/or captains in learning our rules and guidelines; provide guidance, if needed, referring players/captains to League Executives for final rulings or clarifications
- c. Follow direction of all League Executives and/or committee chair as applicable.
- d. Based on interest, each skill level within the league should be represented on the board to ensure that an opinion can be heard from all levels
- e. Assist league in fund-raising for the league. This will require calling or visiting local businesses or organizations for the purposes of soliciting donations for league events.
- f. When called upon members may offer or may be asked to give opinions to the League Executives during meetings. Opinions will be used as a knowledge base as well as ensuring that league decisions are the best for all players in the league

VII. Committees

- A. The League Executive Board shall authorize the formation of committees as may be required, appoint the chairman and shall prescribe the maximum number of committeemen permitted to serve thereon. Committee members may include both Board members and non-Board members at the discretion of the League Executive Board.

VIII. Meetings of the League Executives and Player Directors at Large

- A. The League Executives and Directors shall meet no less than once per month, or as needed.

IX. Changing of the By-Laws

- A. These By-Laws may be changed by having the changes read and distributed at the first League Executive meeting in April of each year, and voted on at the first meeting in May. A majority vote is needed by members present before any changes to the By-Laws can be made.

X. Financial Procedures

- A. Checks, Drafts, and funds
 1. All checks, drafts, or other orders for payment of money, notes of other evidences of indebtedness, issued in the name of or payable to the organization shall be signed or endorsed by one of the following Officers: President, Vice President or Treasurer/Financial Director. Endorsing for “deposit only” to the credit of the organization at the depository as selected by the Execs.
 2. Any incoming cash (example: donations) over \$500.00 must be verified by dual control of two Board members.
- B. Contracts

1. Any and all contracts, which may be executed in the name of the organization, shall be in such form as to be consistent with these by-laws, or the laws of the State of Massachusetts and shall be approved by the League Executives prior to the execution thereof.
2. The League Executive Treasurer/Financial Director shall sign all contracts authorized by the League Executives after financial consideration and impact has been discussed.

C. Fiscal Year

The fiscal year of the Association shall run from June 1 until May 31.

D. Audits

Three persons selected by the League Executives shall review the books of the organization at the end of each fiscal year. Additional reviews may be requested by the League Executives whenever the Treasurer/Financial Director is replaced or upon other occasions that the League Executives deems advisable and/or necessary. The review of the books shall be in accordance with the non-profit division of the State of Massachusetts Attorney General's Office.

XI. Powers

The League Executive Board shall have the following powers in addition to the powers expressly or implicitly conferred on it by law.

1. To make and enforce rules and regulations to govern itself on a local basis.
2. Such other powers as are necessary and incidental to the operation of a local dart league, including but not limited to the power to raise money and hold fundraisers, the power to negotiate and enter into contracts or agreements, the power to borrow money, the power to solicit contributions, to hold and own property and equipment, the power to purchase insurance and any other powers which are allowed by law and which would be incidental to carry out the powers set forth herein and/or to the principal operation of this organization.

XIII. Site of Principle Operation

The principle operation of this organization shall be in and about the City of Lowell, County of Middlesex, State of Massachusetts, but may extend other areas as are deemed necessary.